

FORMALDEHYDE TRAINING LOGON INSTRUCTIONS

1. Follow this URL to log on to Blackboard to access the Formaldehyde training module:
<https://www.courses.miami.edu>
2. Click "Login with Cane ID"
3. Log in with your CaneID and Password
4. On main page, under "My Available Course Sites" - "OTHER COURSES" - Select:
Formaldehyde Training Module (Fall 2018)
5. The main course page will open; under COURSE DOCUMENTS you will see the PPT
with the Course Content
6. View the Formaldehyde course slides
7. Scroll down and Complete the Freshman Formaldehyde Training Quiz
8. Once you submit your answers, hit "OK" on the final screen to view your results.
9. Your "Attempt Score" must be at least 70 out of 100 points to successfully complete the module
If it is less, you may repeat the test. To return to the test either click "OK" or choose the
tab on the left - "Course Documents" and start again.
10. You do NOT need to print your certificate. Once you complete the course, your score will
be registered and our records will update with your course completion.