Creating Your Rank Order List & Graduation Requirements

Senior Class Workshop
Drs. Hilit Mechaber & Ana Campo
January 15, 2015
Schedule: Main Match

- January 15, 2015
  - Rank Order List Entry Begins
- February 25, 2015
  - 9:00 PM EST
    - Deadline: ROL Certification
- March 16, 2015
  - Noon EST
    - Did I Match?
- March 16, 2015
  - Noon EST
    - List of Unfilled Programs
- March 20, 2015
  - 1 PM EST
    - SOAP Begins
    - Match Day
      - (Where Did I Match?)
UMMSM Match Week Schedule

- **Monday, March 16**
  - Matched and unmatched information on applicants posted to the Web at 12:00 noon EST.
  - Advising Deans meet with unmatched applicants

- **SOAP : Monday through Thursday**

- **Friday, March 20**
  - Match results for applicants are posted on the NRMP Web site at 1:00 p.m. EST.
Frequently Asked Questions
FAQ #1:

Should I contact my #1 program and tell them that I am going to rank them #1?
FAQ #2

During my interview, the PD asked me about other programs to which I had applied and how I plan to rank them. Must I provide that information?
Match Communication

- **Code of Conduct**
- Statement on Professionalism
6.0 Restrictions on Persuasion

One of the purposes of the *Main Residency Match* is to allow both applicants and programs to make selection decisions on a uniform schedule and without coercion or undue or unwarranted pressure. Both applicants and programs may express their interest in each other; however, they shall not solicit verbal or written statements implying a commitment. Applicants shall at all times be free to keep confidential the names or identities of programs to which they have or may apply. The NRMP recommends that each program director and applicant read carefully the Match Communication Code of Conduct for information on acceptable methods of interaction during the interview and matching processes.
In addition, it is a breach of this Agreement for:

(a) a program to request applicants to reveal ranking preferences; or

(b) an applicant to suggest or inform a program that placement on a rank order list or acceptance of an offer during SOAP is contingent upon submission of a verbal or written statement indicating the program’s preference; or

(c) a program to suggest or inform an applicant that placement on a rank order list or a SOAP preference list is contingent upon submission of a verbal or written statement indicating the applicant’s preference; or

(d) a program to require applicants to reveal the names or identities of programs to which they have or may apply; or

(e) a program and an applicant in the Main Residency Match to make any verbal or written contract for appointment to a concurrent year residency or fellowship position prior to the release of the List of Unfilled Programs.
This report displays information about graduate medical education institutions and programs that have violated the National Resident Matching Program's Match Participation Agreement. Institution and program information is displayed permanently on the Institution and Program Violations report. Term limits of any sanction(s) are included to identify the length of time the sanction is in effect.

### Institution Violations

<table>
<thead>
<tr>
<th>Match</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAIN 2012</td>
<td>National Medial Center (1011)</td>
</tr>
</tbody>
</table>

**Statement**
In the 2012 Main Residency Match, the Urology program at National Medical Center offered a July 2013 position to an applicant who was matched to a concurrent year position in another program.

**Sanction**
The NRMP has notified the Institutional Review Committee of the ACGME of the Match violation.

### Program Violations

<table>
<thead>
<tr>
<th>Match</th>
<th>Institution</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAIN 2011</td>
<td>American Hospital Center</td>
<td>1076420A0 Radiology-Diagnostic</td>
</tr>
</tbody>
</table>

**Statement**
The Radiology-Diagnostic program at American Hospital Center offered a 2011 Main Residency Match applicant a position to begin training on July 1, 2012. The applicant had matched to a position in another program for a July 1, 2012 start date.

**Sanction**
The NRMP has identified the Radiology-Diagnostic program at American Hospital Center as a match violator in the NRMP's Registration, Ranking, and Results (R3) System until 12/07/2012.
FAQ #3:

• Should I go back to my favorite program for a _____ visit? (*fill in the blank with any number*)
FAQ #4:

- Should I believe all of those flattering comments they made about me when I visited the program?
Dear Applicant:

We have thoroughly enjoyed your visit with us and it is clear that you will excel wherever you choose to go.

You represent the kind of candidate that has traditionally done well in our program and we hope to have the opportunity to work with you in the coming year.*

Yours sincerely,

Program Director

* (Note: This letter is sent to all applicants who interview with us, including those we won’t rank)
FAQ #4:

• How should I rank programs?
How should I rank programs?

- What are the main qualities I am looking for in a program? What are YOUR critical factors?
- How well does each program rank in each quality?
- Assess competitiveness
  - Specialty
  - Program
  - Yourself
- Make your ROL long enough
- Go for the “reach” program
- Include a “safety” program
- DISCUSS WITH YOUR ADVISING DEAN
- USE RESOURCES
# Residency Program Ranker v1.1

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## Attributes

<table>
<thead>
<tr>
<th>Attributes</th>
<th>Weight</th>
<th>All 10s</th>
<th>Program 1</th>
<th>Program 2</th>
<th>Program 3</th>
<th>Program 4</th>
<th>Program 5</th>
<th>Program 6</th>
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<tbody>
<tr>
<td>Clinical Experience</td>
<td>20</td>
<td>10</td>
<td>4</td>
<td>8</td>
<td>5</td>
<td></td>
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<td>Volume</td>
<td>8</td>
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<td>4</td>
<td>8</td>
<td>5</td>
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<td>Setting/Facility</td>
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<td>10</td>
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<td>10</td>
<td>4</td>
<td>7</td>
<td>6</td>
<td></td>
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<td>3</td>
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<td>4</td>
<td>5</td>
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<td>4</td>
<td>6</td>
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<tr>
<td>Geography/Weather</td>
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<td>3</td>
<td>5</td>
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<tr>
<td>Esprit de Corps/Resident Happiness</td>
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<td>6</td>
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<td>How well was I treated?</td>
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<td>8</td>
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<td>1</td>
<td>7</td>
<td>5</td>
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<td>Job Prospects/Fellowship Connections</td>
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<td>3</td>
<td>4</td>
<td>6</td>
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<td></td>
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<tr>
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<td>100</td>
<td>40.1</td>
<td>60.2</td>
<td>63.8</td>
<td>0</td>
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</table>

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First, assign relative weights to the attributes you value into light orange boxes, not fill darker orange boxes, as these are sums of the attributes within that category (e.g., the "Faculty" is a sum of "availability", "stability", and "interest"). Individual attributes and categories will sum to the dark orange box at the bottom (which should come to 100, adjust attribute weights to fit if not).
## How to Compare Programs

<table>
<thead>
<tr>
<th>Qualities</th>
<th>GMC</th>
<th>BMH</th>
<th>MMC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rank</td>
<td>Total</td>
<td>Rank</td>
</tr>
<tr>
<td>Reputation (5)</td>
<td>2</td>
<td>10</td>
<td>3</td>
</tr>
<tr>
<td>Research (4)</td>
<td>2</td>
<td>8</td>
<td>3</td>
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<tr>
<td>Happy residents (3)</td>
<td>3</td>
<td>9</td>
<td>1</td>
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<tr>
<td>Board pass rates (2)</td>
<td>3</td>
<td>6</td>
<td>3</td>
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<tr>
<td>Location (1)</td>
<td>3</td>
<td>3</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total points:**
- GMC: 36
- BMH: 37
- MMC: 21

**Qualities:** 5 = Most important, 1 = Least important

**Rank:** 3 = Great, 2 = Good, 1 = OK, 0 = Poor
Useful Resources

- **PRIOR MATCH RESULTS from UMMSM**
  - http://www.mededu.miami.edu/MedEd/opdgc/

- **NRMP RESOURCES**
  - Charting Outcomes in The Match 2014
  - NRMP Match Data by Program, State, Specialty
  - 2013 Applicant Survey
  - 2014 Program Director Survey
  - Match Algorithm

- **Careers in Medicine**
  - https://www.aamc.org/cim/specialty/list/

- **ACGME** – list of accredited and unaccredited programs
  - http://www.acgme.org/adspublic/
Creating the Rank Order List

- Use your AAMC ID and password to login to the NRMP’s Registration, Ranking, and Results (R3) System
- Couples must register both partners’ AAMC IDs in their NRMP files
- Your NRMP/AAMC ID and your ERAS/AAMC ID must be the SAME
Submitting the Rank Order List

• Remember to designate a supplemental list for each PGY-2 position
• **Include preliminary positions at bottom of the MAIN ROL if you want a PGY-1 position, even if you *don’t match* into a PGY-2 spot.**
• **COUPLES can **NOT** link Prelims**
• ???? Review with your Advising Dean
Fees

• Registration fee $60
• Late registration $50 additional (after Nov 30)
• Couples $15 per partner

• Primary ROL 1-20 programs: No charge
• Additional programs $30/program ranked

• Supplemental ROL(s) 1-20 programs: No charge
• Additional programs $30/program ranked on all supplemental lists combined

• Couples ROL 30 programs before extra fees are charged
Advice about the ROL

- Prepare a rank order list worksheet with the **correct program codes** in order of preference before entering “My Rank Order List”
- **DO NOT INCLUDE ANY PROGRAMS ON YOUR RANK ORDER LIST TO WHICH YOU DO NOT WANT TO MATCH!!!**
- Be sure to **certify** your rank order list
- Certify your ROL any time you make a CHANGE
- Complete your list at least a week before the February 26th deadline
- RELAX!
FAQ #5

• What should my back up plan be if I don’t match?
Options

- Discuss with your advising deans
- Realistically appraise your situation!
- Are you at risk for not matching?
- Participate in SOAP – BE PREPARED in case
  - Other LORs, Other Personal statement, etc
- Preliminary / transitional year
- Find-a-Resident
  - [http://www.aamc.org/students/findaresident/start.htm](http://www.aamc.org/students/findaresident/start.htm)
- Research
- Time-off
Supplemental Offer and Acceptance Program (S.O.A.P)

- The process through which positions offered by unfilled programs will be accepted by unmatched applicants during Match Week.
- SOAP replaced the "Scramble"
- Provides a standardized and uniform process
SOAP Timeline

- All students participating in NRMP will be certified “SOAP ELIGIBLE” on Friday before match week
- Monday, March 16, 2pm: all unmatched applicants will be able to upload apps to ERAS
- Be on CAMPUS MONDAY and in professional attire
- Monday – Wed: programs CONTACT applicants
- WED, March 19: First round of offers sent out
- Rounds continue through Thursday, 5PM
Graduation Checklist

**ACADEMIC**
- Complete all required courses and senior credits (deadline for scheduling changes: Jan 23, 2015)
- Check to make certain that all grades / evaluations have been submitted: END of FEBRUARY
- Sit for USMLE Step 2 CS and CK by February 15
- REGISTER for USMLE Step 2 CS and CK by Jan 15

**REGISTERING/APPLYING for GRADUATION**
- FOLLOW instructions sent via email by Agnes Murphy
- The process must be completed online by February 13, 2015
- APPLY to graduate online at
  - https://caneid.miami.edu/cas/login
Applying for Graduation
https://caneid.miami.edu/cas/login

- Sign up to graduate (Graduation date 5/9/15)
- PRIOR to Ordering your DIPLOMA:
  - **Check** your current biographical information for accuracy:
    - i.e. Name (First, Middle and Last names) – ENSURE they are entered the way you want them to appear on your diploma
    - **If any of your information is incorrect, it needs to first be updated electronically or your information will be INCORRECT on your diploma**
Applying for Graduation
https://caneid.miami.edu/cas/login

• **IF any information is INCORRECT:**
  - **Do not continue with the registration process.**
  - **TO update MINOR Biographical Information Changes** (i.e. include middle name, delete an initial, add an initial, etc.):
    • Contact Registrar Marta Bergez to update MINOR changes via email: mbergez@med.miami.edu
  - **To OFFICIALLY Change your NAME** (legal name changes):
    • See Marta Bergez in the Office of Student Affairs
    • Complete an official “Change of Name” form, and submit it with an OFFICIAL certified document of the legal name change
Applying for Graduation

- If biographical data is **CORRECT**, then proceed:
  - Order your diploma
  - Order your regalia
    - Gowns are fitted by size then height. (Enter S, M, L, XL etc. then 5’5”)
  - Indicate if you want your name printed in the program
  - Indicate how many guests you expect to attend (there is no limit to number of people, NO tickets issued)
- **Provide your permanent mailing address**
Graduation Checklist

OTHER

✓ Get your PICTURE TAKEN at Biomedical ASAP (End of FEBRUARY)
✓ Pay any outstanding balances (i.e. tuition, library)
✓ RETURN YOUR SCRUBS!!
✓ Return your ID badge and security access card to the Office of Student Affairs (to receive diploma)
  ✓ FEE if you LOSE your badge – NO CASH accepted
✓ Complete the AAMC Graduation Questionnaire
✓ Submit your name, with phonetic spelling (to help with pronunciation at MATCH day and COMMENCEMENT) to Agnes Murphy
AAMC GRADUATION QUESTIONNAIRE
www.aamc.org/gq

• Program Evaluation Survey
  ▫ This survey is anonymous, meaning that no personally identifiable information will be collected

• Supplemental Survey on Career Intentions, Financial Aid, and Indebtedness
  ▫ This survey includes personally identifiable information that will be used for appropriate matching with other AAMC data sets for analytical purposes